

AGENDA

Meeting: Schools Forum
Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN
Date: Thursday 17 January 2019
Time: 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email committee@wiltshire.gov.uk of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

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Membership:	Representing:
Neil Baker	PHF - Primary Headteacher Representative
Aileen Bates	WGA - SEN School Governor Representative
Andy Bridewell	PHF - Primary Headteacher Representative
Mark Cawley	Early Years Representative
Michelle Chilcott	Secondary Academy Representative
Sam Churchill	PHF - Observer
Phil Cook	WASSH - SEN Headteacher Representative
Tracy Cornelius	PHF - Primary Headteacher Representative
Jon Hamp	Special School Academy Representative
John Hawkins	Teaching Association Representative
Mel Jacob	WGA - Primary School Governor Representative
Sue Jiggins	WGA - Primary School Governor Representative
Jen Jones	Wiltshire College (Head of Learning & Skills Dev Service)
Lisa Percy	WASSH - Secondary Academy Representative
John Proctor	Early Years Representative (PVI)
Giles Pugh	Salisbury Diocesan Board of Education
Nigel Roper	WASSH - Secondary School Headteacher Representative
Neil Spurdell	Chair of WASSH - Secondary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Lindsay West	PHF - Primary Academy Representative
David Whewell	WGA - Secondary School Governor representative
Catriona Williamson	PHF - Primary Headteacher Representative

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PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies and Changes of Membership**

To note any apologies and changes to the membership of the Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 26*)

To approve as a correct record and sign the minutes of the meeting held on 6 December 2018 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Update from School Admissions Service** (*Pages 27 - 30*)

The report of Debbie Clare (School Admissions Co-ordinator) provides details of changes that are taking place in the School Admissions Service.

6 **Dedicated Schools Budget - Budget Monitoring 2018-19** (*Pages 31 - 38*)

The report of Marie Taylor (Interim Head of Finance) presents the budget monitoring information for the financial year 2018/19 as at 31 December 2018.

7 **Dedicated Schools Grant - Early Years Budget Monitoring 2018/19** (*Pages 39 - 42*)

The report of Marie Taylor (Interim Head of Finance) presents the budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2018/19 as at 31 December 2018 and seeks to recommend an in-year change in the funding arrangements of the Early Years Inclusion Fund.

8 **Reports from Working Groups** (*Pages 43 - 48*)

To note updates on the following working groups as detailed below:

- Joint Meeting of the School Funding and SEN Working Group meeting

held on 8 January 2019 (minutes attached).

- Early Years Reference Group meetings held on 16 November (minutes attached) and 11 January 2019 (*to follow in Agenda Supplement (1)*).

9 **Update from the High Needs Block Working Group**

The report of Helean Hughes (Director for Education & Skills) on the work of the High Needs Block Working Group is *to follow*.

10 **Budget Setting 2019/20**

To consider the budget for 2019/20.

The following update reports provide details on the overall funding settlement on each of the funding blocks, the decisions will be made after consideration of all the update papers via the decision matrix.

10a **Schools Block Update - Delegated Funding 2019/20** (*Pages 49 - 50*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to update the Forum on issues relating to the schools delegated budget for 2019/20 and the decisions that will need to be made as part of the budget setting process.

10b **Schools Revenue Funding 2019-20 - Funding Settlement & Budget Setting Process** (*Pages 51 - 54*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to update the Forum on the schools revenue funding settlement and the budget setting process for 2019-2020. It also outlines the funding settlement announced on 17 December 2018 and the impact on school budgets arising from the settlement.

10c **Allocation of Funding for Pupil Growth 2019-20** (*Pages 55 - 60*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks agreement on the methodology for allocating funding for pupil growth from the school's block growth fund in 2019-20 and the amount of funding to be allocated for pupil growth.

10d **Early Years Block Funding 2019/20** (*Pages 61 - 72*)

The report of Marie Taylor (Interim Head of Finance) seeks to update the Forum on issues related to the early years block for 2019-20 and the decisions that will need to be made as part of the budget setting process for 2019-20. The operational guidance for the early years block confirms that Schools Forums must be consulted on changes to local early years funding formulae, including agreeing central spend, although the final decision rests with the local authority.

10e **Schools Central Block Funding Update 2019/20** (Pages 73 - 82)

The report of Marie Taylor (Interim Head of Finance) seeks to update the Forum on issues relating to the Central Schools Services Block (CSSB) budget for 2019-20 and the decisions that will need to be made as part of the budget setting process.

10f **High Need Block Funding Update 2019/20** (Pages 83 - 86)

The report of Marie Taylor (Interim Head of Finance) seeks to update Schools Forum on issues related to the high needs block for 2019-20 and the decisions that will need to be made as part of the budget setting process for 2019-20.

10g **School Budget Decisions 2019/20**

The Forum will be asked to consider the Schools Budgets for 2019/20 and make relevant decisions using the decisions matrix (which will be circulated at the meeting).

11 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm:

28 March 2019
13 June 2019
10 October 2019
5 December 2019.

12 **Urgent Items**

To consider any other items of business, which the Chairman agrees to consider as a matter of urgency.

PART II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed